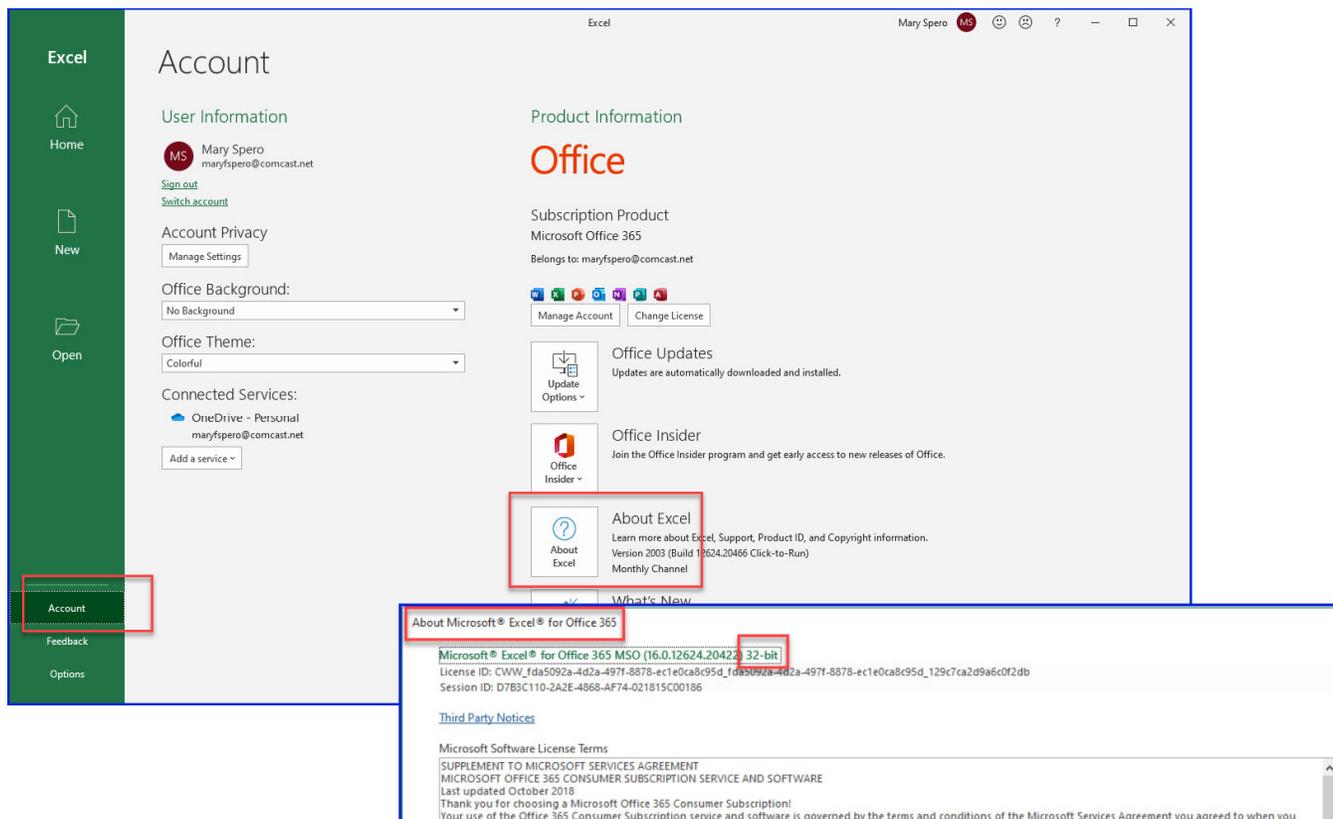


## Setting Up the Excel Add-on for eTakeoff Dimension

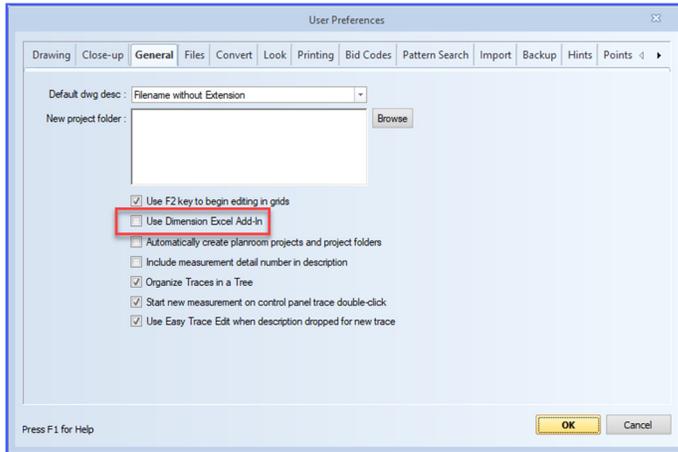
The Add-on is available for **Microsoft Windows Excel 32-bit Version 2016 & MS Office 365**.

To check your Excel version, click the File tab and then select Account. Click the About Excel button. You will see the version information at the top of the window. **It must say 32-bit in order to use the eTakeoff Excel Add-on.**

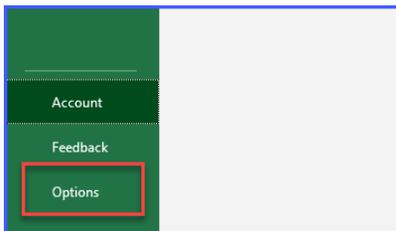


## Excel Add-on Set Up

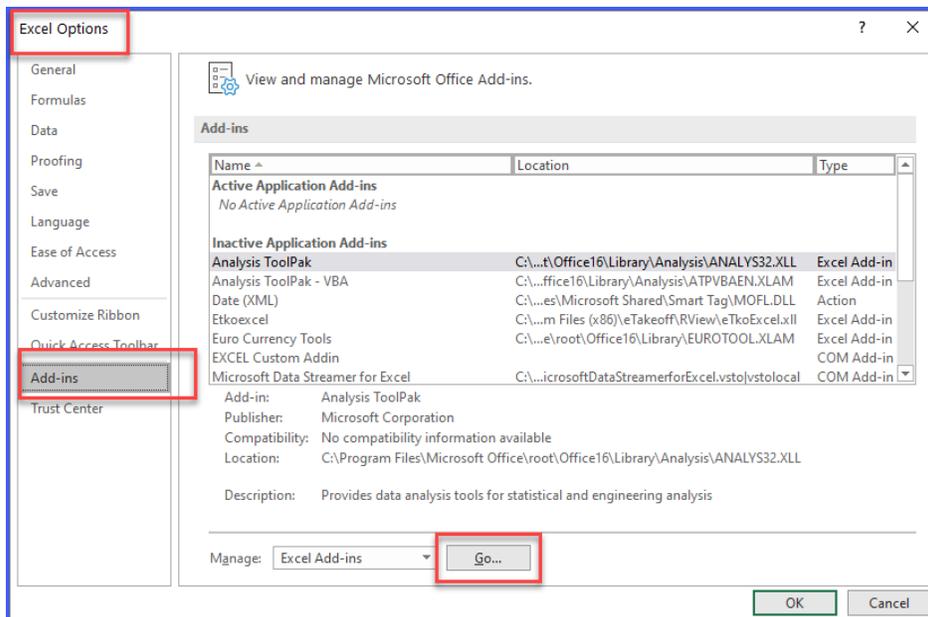
1. The Excel Add-on is built into eTakeoff Advanced and Premier. To activate it, open eTakeoff and click on the Settings Tab and then click the User Preferences button. On the “General” Tab, click the check box next to “Use Dimension Excel Add-on” and then click “OK”.



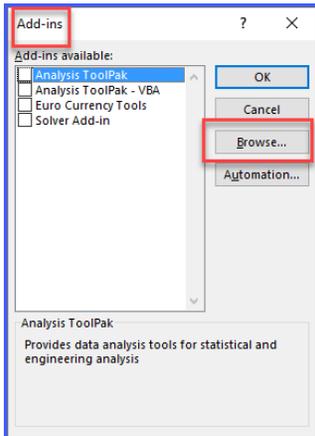
2. Open Excel. Click on the File Tab then click on “Options” on the lower left side of the Excel/File Window.



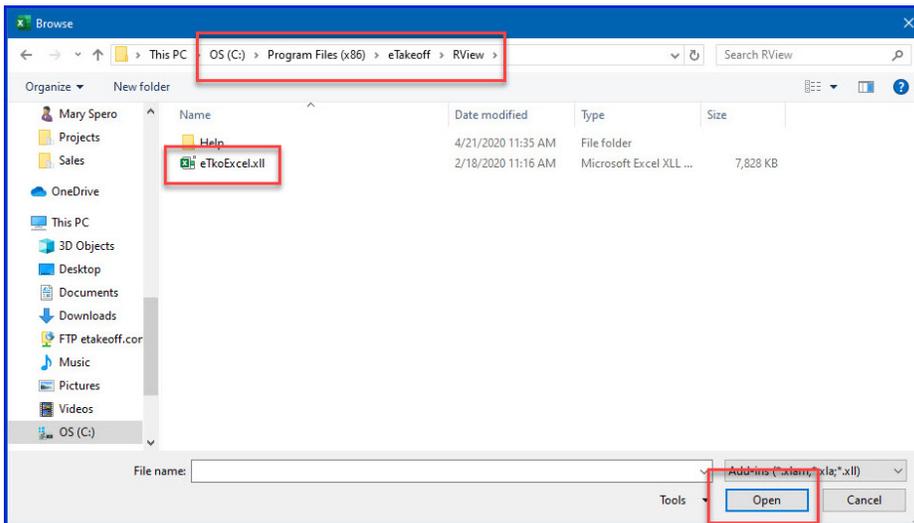
3. Select “Add-ins” on the left side then click the “Go...” button at the bottom of the window.



4. In the Add-ins window, click on the Browse button.



5. Navigate to C:\Program Files(x86)\eTakeoff\RView.
6. Select the “eTkoExcel.xll” file.



7. Click on the Open button / OK.
8. You should now have an “Add-ins” Tab with the eTakeoff Add-in under the tab.

